



INTERNSHIP PROGRAM

REFERENCE QUESTIONNAIRE

SPIRITUAL _____ **ACADEMIC/PROFESSIONAL** _____ **PERSONAL** _____

To Be Completed By Applicant:

Applicant's Name: _____

Reference Name: _____

Relationship: _____

Concentration Area Requested: _____

To Be Completed By Reference:

The above person is applying for an internship with the Internship Program through Compassion Christian Church. Each applicant must submit three reference questionnaires before being considered as a candidate. We value your comments and request that you give a full and candid report, so that fair consideration may be given to the applicant. This information will remain confidential.

1. How long have you known the applicant? _____
2. How well do you know the applicant?
 By name/sight Very well/many personal contacts Know the family quite well Casually/few personal contacts
3. Please describe how you became acquainted with the applicant and in what ways you have been associated with him/her.

4. Identify strengths you observe in this individual.

5. Identify the area(s) you observe in this individual where there is room for growth.

SERVICE TO OTHERS: 1 2 3 4 5 6 7 8 9 10

Comments:

SPIRITUAL MATURITY: 1 2 3 4 5 6 7 8 9 10

Comments:

MORAL CHARACTER: 1 2 3 4 5 6 7 8 9 10

Comments:

TEACHABLE: 1 2 3 4 5 6 7 8 9 10

Comments:

10. Please share with us any information you may have about the applicant that would help in our evaluation. This information may cover recent experiences or incidents in the applicant's life, or could be a general personality appraisal.

11. Do you recommend that we select this applicant for participation in the Internship Program?

YES NO

Reference completed by: _____ Title: _____

Email: _____ Phone: _____

Which is the best day(s) to contact you if necessary?

Monday Tuesday Wednesday Thursday

| | | | | |
|------------------------------|--|--|--------------------------|--------------------------|
| <input type="radio"/> Friday | | | <input type="radio"/> AM | <input type="radio"/> PM |
|------------------------------|--|--|--------------------------|--------------------------|

Signature: _____ Title: _____

Return completed application to:
Compassion Christian Church
Department of Human Resources
55 Al Henderson Blvd.
Savannah, GA 31419